

Date

XYZ Property Management Company
123 Main Street
Bellingham, Washington 98225

Dear Property Management:

I am writing to give you information that will help you evaluate my application for a rental in your apartment building. ____ years ago, I was convicted of _____. The conviction took place in _____ County, WA. At the time of the conviction, I was _____.

Since that time, I have worked hard to be a law abiding citizen and a good neighbor. I spent ____ years in _____ and ____ years on probation. During this time I completed sex offender treatment and outpatient therapy. I was determined to be at low risk to reoffend by my therapist and my parole officer. I have had no criminal record of any kind since my conviction in _____.

I am currently working with _____ to _____.

If you are hesitant about renting to me because of my conviction history, I would like to provide two references for you. I have attached the names and phone numbers of two people who can assure you that I have completed all treatments recommended to me, and am not at risk to reoffend. The first one, ??, is an officer with the Department of Corrections. He has access to my file and has overseen some of my parole. The second one, ??, is my therapist. Please contact them to learn more about my stability, and conviction history.

Please consider my current situation as you evaluate my rental application. I am committed to be a good renter and contributing member of society.

Sincerely,